

Guide to Procedures Moving out for Fall Semester & Moving In for Winter Vacation Dormitory in 2023 (Myungyui-gwan)

- Depending on the COVID-19 situation, the operation of the dormitory may be **arbitrarily changed or reduced (change of schedule, assigned dormitory building or room, closure, etc.)**.
- Please be sure to read the notice before applying, and we inform you that the applicant is responsible for any disadvantages caused by ignorance of this notice.

1 Guide to leaving the dormitory for the Fall semester in 2023

A. Subject: All residents of the dormitory(Myungyui) for the Fall semester

B. Check-out deadline: Until 2024. 1. 13.(Sat.) 12:00 pm ※ Be sure to follow the deadline

C. Guidance by check-out type

- 1) **Those who are Leaving* The Fall Semester**: The room must be cleaned and all luggage taken out by the check-out deadline, and all drawers must be opened before leaving.

* e.g.) Resident of Myungyui-gwan 332(1) in the Fall semester does not move in during winter vacation ▶ Leave immediately

- 2) **Those who are moving in for Winter Vacation** among the residents of Fall semester (**remaining residents**)

: Only those who have registered for move-in in advance can continue to live during winter vacation without move-out.

- **Residents remaining in the same room**: After completing the cleaning of the room by the deadline, you must register in advance to stay. There are no exceptions to the cleaning of the room, even for those who keep staying in the same room as Fall Semester

※ e.g.) Residents remaining in the same room: Resident of Myungyui-gwan 331(1) in the Fall Semester ▶ Assigned to Resident of Myungyui-gwan 331(1) in the Winter Vacation

- **Residents moving to another room**: After completing the cleaning(organization), opening all drawers, and taking out all your belongings from the current room by the deadline, after that, you must register in advance to the newly assigned room and move your luggage during the room moving time (1. 13.(Sat.) 12:00~15:00)

※ e.g.) Residents moving to another room: Resident of Myungyui-gwan 314(1) in the Fall Semester ▶ Assigned to Myungyui-gwan 316(1) in the Winter Vacation

- **Pre-registration Time**: 1. 12.(Fri.) 09:00~18:00, 1. 13.(Sat.) 09:00~15:00 Receive the room key on the basement 1st floor of management office of Myungyui-gwan

D. Room inspection: 2024. 1. 13.(Sat.) 15:00~18:00

- 1) On the day of check-out, a thorough inspection of the room will be carried out, and all those subject to check-out(moving) must clean their own dormitory room, take out all their belongings. The remaining baggage can be disposed by housing office (when you check-out, all drawers must be open)
 - In case of poor cleaning in the area for common use in the room (Myungyui: indoor toilet, shower room), high penalties are imposed on all members of the household (shared responsibility)
 - Recognize that poor cleaning of the room and not taking out personal belongings are acts that cause considerable damage to the next moving-in students.
- 2) During the inspection of the room, if the condition of tidying, arranging and cleaning is poor, the next semester's move-in may be canceled due to the imposition of high penalty points, and in case of damage or loss of the dormitory assets such as various facilities and furnishings, compensation must be made.
- 3) When leaving the room for check-out inspection, you must bring personal valuables and leave the room and be aware that you are responsible for the loss.

- 4) It is expected that many people will move on the day of check-out, so take **special care** not to cause **any loss** of luggage while moving (individuals are responsible for their own belongings)

2 Guide to moving-in procedures for the Winter Vacation dormitory

- A. Opening Period: 2024. 1. 14.(Sun.) 12:00 ~ 2. 20.(Tue.) 12:00(38 days)
- B. Move-in Period: 2024. 1. 14.(Sun.) 12:00~18:00
- C. **Move-in Documents**: Absolutely impossible to move in **if you do not submit the move-in documents without exception.**
- 1) 1 Original copy of Chest X-ray examination report(check for tuberculosis)
 - Valid only for results issued in English or Korean that have been tested within two months from the expected date of move-in.
 - ▶ Students who continue to reside from the Fall semester to Winter vacation do not need to submit.
 - 2) Residence Consent Form (based on move-in date)
 - For related forms, download **the latest version (v20234)** from the 「신청양식」 section on the dorm website (dorm.knu.ac.kr), fill it out the form as of the day of move-in and submit it.
 - 3) Check the **installation of the Kyungpook National University dormitory app**
 - Pre-installation is required for smooth move-in procedures on the day of move-in.
 - ※ How to install the dormitory app: Search for '경북대학교 생활관(Kyungpook National University Dormitory)' in Play Store (Android) or App Store (iOS) and install it
 - 4) **Note**: As the COVID-19 situation is flexible, you may be asked to submit additional documents later, so be sure to **update your contact information** in the integrated information system and **check the dormitory website from time to time.**
- D. **Move-in procedure**: Only the residents are allowed to move their luggage (No access for outsiders-no family members as well), and if you have suspected symptoms, it is strongly **recommended to wear a mask.**
- ※ Please note that **move-in procedures may be subject to change** depending on the COVID-19 situation. In the event of any changes, **information will be provided on the dormitory website**, so please note that.
- 1) Remaining students(Register in advance)
 - A) **Pre-registration Time**: Submit move-in documents at 1. 12.(Fri.) 09:00~18:00, 1. 13.(Sat) 09:00~15:00 on the basement 1st floor of management office of Myungyui-gwan
 - ※ Remaining students can move in advance, so they must register to move in within the above time.
 - B) **Moving room**: Register in advance to the newly assigned room and move your luggage during the room **moving time (1. 13.(Sat.) 12:00~15:00)**
- E. Cancellation of Residence
- A) **Before opening date**: If you apply for “입주취소” at the menu of "입주신청" at [dormt.knu.ac.kr] by 1. 12.(Fri.) 18:00, you can get a full refund
 - B) **After opening date**: If you apply for “퇴관” at the tab of "중도퇴관" at the menu of "관생기본정보조회" at [dormt.knu.ac.kr], you will get a refund according to the refund policy.
 - ※ **Note!!** For refund, you need **your own Korean account** number.

3 Notice

- A. All residents must check, understand, and comply with Kyungpook National University dormitory regulations and living rules, and must participate in the dormitory orientation conducted after move-in (imposition of penalty points if absent).
- B. All residents must comply with **personal quarantine rules**(recommended to wear an indoor mask, wash hands, keep distance, etc) during the period of residence.
- C. If additional documents are required after moving in the dormitory, you must cooperate with it.
- D. Graduate, undergraduates, and international students may be assigned together, and **it is not allowed to enter other dormitory or rooms. It is not allowed to enter other dormitory or rooms.**

- E. If the resident qualifications were falsely stated or if a change occurs in academic record (withdrawal, graduation, etc.) after move-in, you must voluntarily leave the dormitory immediately, and if caught, you will be forced to leave.
- F. Please **update your personal information(address, contact information, etc.) immediately** as notice of dormitory may be sent to the **contact information on the integrated information system**.
- G. There is not enough space in the parcel room, so **please cooperate to receive your parcels directly**. The administration office does not accept parcels instead.
- H. Use of **public facilities** may be restricted depending on the COVID-19 epidemic situation. (e.g. Physical fitness room, reading room, PC room, etc.)
- I. **Adjustment of the opening schedule(postponement, extension, reduction, etc.) or change of dormitory building or room may occur arbitrarily** depending on COVID-19 and other circumstances, and **residents must cooperate with this**.
- J. Depending on the infectious disease management guidelines, **temporary quarantine may be conducted** in some dormitories.
- K. Other Inquiries
- Dormitory Administration office (Jilri-gwan): (053)950-6681~2,
Dormitory Administration office(Myungyui) : (053)950-4045, BTL Operation office: (053)940-0231
 - Dormitory Website: <http://dorm.knu.ac.kr> / Dormitory e-mail: housing@knu.ac.kr
 - Dormitory Address: Myungyui-gwan, 16, Dongseong-ro 4-gil, Jung-gu, Daegu, Korea
 - Dormitory Assistant Staff Contacts : 053)661-0321(※ Working hours: everyday 21:00~24:00)

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