

Guide to Procedures Moving out for Fall Semester & Moving In for Winter Vacation Dormitory in 2023

- Depending on the COVID-19 situation, the operation of the dormitory may be **arbitrarily changed or reduced (change of schedule, assigned dormitory building or room, closure, etc.)**.
- Please be sure to read the notice before applying, and we inform you that the applicant is responsible for any disadvantages caused by ignorance of this notice.
- Due to the change in the academic calendar, **the temporary residence(12. 22. Fri.)** will be implemented.

1 Guide to leaving the dormitory for the Fall semester in 2023

A. Subject: All residents of the dormitory for the Fall semester

B. Check-out deadline: Until 2023. 12. 21.(Thur.) 12:00(Myungyu: Until 2024. 1. 13.(Sat.) 12:00) ※ **Be sure to follow the deadline**

C. Guidance by check-out type

1) **Those who are Leaving* The Fall Semester**

- Bongsu, Hwamok: **The room must be cleaned and all luggage taken out** by the check-out deadline, and **all drawers must be opened** before leaving.
- Cheomseong, Nuri: Follow the check-out procedures announced by the operation office.

* e.g.) Resident of Cheomseong-gwan 101(1) in the Fall semester does not move in during winter vacation ▶ Leave immediately

Those who need to stay during **a temporary residence period(12. 22. Fri.)** because of final exams or etc.

2) **among residents who leave the Fall semester**

: Check-out until **12. 22. (Fri.) 12:00** (After payment)

- Bongsu, Hwamok: **The room must be cleaned and all luggage taken out** by the check-out deadline, and **all drawers must be opened** before leaving.
 - Cheomseong, Nuri: Follow the check-out procedures announced by the operation office.
- * This applies only to those who have completed payment for temporary residence. **Unauthorized temporary residence will result in penalties** through room inspections.

3) **Those who are moving in for Winter vacation among the residents of Fall semester (remaining residents)**

: Only those who have **registered for move-in in advance and temporary residency(12. 22. Fri)** can continue to live during winter vacation without move-out.

D. Pre-occupancy procedures guide

Pre-Occupancy Procedures Guide		Pre-registration Time	Advance Moving Time	Pre-registration Place
The residents of Fall Semester	[Residents remaining in the same room]	Dormitory (Bongsu · Hwamok)	12. 22.(Fri.) 13:00~17:00 12. 22.(Fri.) 22:00~24:00	Assistant Room
	Fall semester room = Winter vacation room	BTL Dormitory (Cheomseong)	12. 22.(Fri.) 13:00~17:00	BTL office
			12. 22.(Fri.) 22:00~24:00	Assistant Room
	[Residents moving to another room]	Dormitory (Bongsu · Hwamok)	12. 22.(Fri.) 13:00~17:00	Assistant Room
Fall semester room ≠ Winter vacation room	BTL Dormitory (Cheomseong)	BTL office		

E. Room Inspection

- 1) **Those who are Leaving* The Fall Semester** : **2023. 12. 21.(Thur.) 18:00~21:00**
 Those who need to stay during a temporary residence period(12. 22. Fri.) because of final exams or etc.
- 2) among residents who leave the Fall semester
 : **2023. 12. 22.(Fri.) 18:00~21:00**
- 3) On the day of check-out, **a thorough inspection of the room will be carried out**, and all those subject to check-out(moving) must **clean their own dormitory room, take out all their belongings**. The remaining **baggage can be disposed** by housing office (when you check-out, all drawers must be open)
 - **In case of poor cleaning in the area for common use** in the room (Cheomseong·Myungyui: indoor toilet, shower room), high penalties are imposed on all members of the household (**shared responsibility**)
- 4) During the inspection of the room, if **the condition of tidying, arranging and cleaning is poor, the next semester's move-in may be canceled** due to the imposition of high penalty points, and in case of **damage or loss of the dormitory assets** such as various facilities and furnishings, **compensation must be made**.
- 5) When leaving the room for check-out inspection, you **must bring personal valuables** and leave the room and be aware that **you are responsible for the loss**.
- 6) It is expected that **many people will move** on the day of check-out, so take **special care** not to cause **any loss** of luggage while moving (individuals are responsible for their own belongings)

2 Guide to moving-in procedures for the Winter vacation dormitory

A. Opening Period

Section	Opening Period			
	Period	Days	Cafeteria	
Type A (Whole Winter Vacation)	2023. 12. 23.(Sat.) 12:00 ~ 2024. 2. 20.(Tue.) 12:00 [Myungyui] 2024. 1. 14.(Sun.) ~ 2. 20.(Tue.)	60days (38days)	Cheomseong	2023. 12. 23.(Sat.) Dinner ~2024. 2. 19.(Mon.) Dinner
Type B (Winter Seasonal Semester)	2023. 12. 23.(Sat.) 12:00 ~ 2024. 1. 20.(Sat.) 12:00	29days	Cheomseong	2023. 12. 23.(Sat.) Dinner ~2024. 1. 19.(Fri.) Dinner

※ **The operation of the restaurant may be suspended** depending on COVID-19 or other situations, Eating is recommended according to the number of total meals so that there will be no disadvantage in refunding food expenses later.

B. Subject: Those who selected for the Winter vacation dormitory residents

C. Restriction on occupancy: Even if you are confirmed as a successful dormitory resident, you will not be able to move in if one or more of the following restrictions apply.

If it is judged ineligible in the document review at the moment of moving in, **the selection will be canceled** and **the dormitory fee paid will be refunded according to the refund policy**.

- 1) Those who received disciplinary action from the dormitory(including those with high penalty point and those who were forced to leave the dormitory in 2023)
- 2) Contagious disease patients and carriers
- 3) Students who are not currently enrolled or are not on leave of absence or who do not postpone graduation (except exchange students and trainees commissioned by institutions)

D. Announcement for Assigned Room: 2023. 12. 21.(Thur.) 12:00~, [dormt.knu.ac.kr ▶ 입주신청-배정]

※ Announcement time may change depending on the situation.

E. Move-in Period: 2023. 12. 23.(Sat.) 12:00~18:00

※ Due to a **campus-wide power outage** resulting from electrical inspections, it is impossible to move in from **December 24th (Sun.) to December 25th (Mon.)**.

※ Those eligible for occupancy must **move in within the designated move-in period**, those who will move in after the move-in period **must submit the 「Delayed Move-in Application」** to the dormitory by email (housing@knu.ac.kr) **by 12. 22.(Fri.)**. For related forms, refer to 「신청양식」 on the dormitory website(dorm.knu.ac.kr)

F. **Move-in Documents:** Absolutely impossible to move in **if you do not submit the move-in documents without exception.**

- 1) 1 Original copy of Chest X-ray examination report(check for tuberculosis)
 - Valid only for results **issued in English or Korean** that have been tested **within two months** from the expected date of move-in.
 - ▶ Students who continue to reside from the Fall semester to Winter vacation do not need to submit.
- 2) Residence Consent Form (based on move-in date)
 - For related forms, download **the latest version (v20234)** from the 「신청양식」 section on the dorm website (dorm.knu.ac.kr), fill it out the form as of the day of move-in and submit it.
- 3) Check the **installation of the Kyungpook National University dormitory app**
 - Pre-installation is required for smooth move-in procedures on the day of move-in.
 - ※ How to install the dormitory app: Search for '경북대학교 생활관(Kyungpook National University Dormitory)' in Play Store (Android) or App Store (iOS) and install it
- 4) **Note:** As the COVID-19 situation is flexible, you may be asked to submit additional documents later, so be sure to **update your contact information** in the integrated information system and **check the dormitory website from time to time.**

G. **Move-in procedure:** Only the residents are allowed to move their luggage (No access for outsiders-no family members as well), and if you have suspected symptoms, it is strongly **recommended to wear a mask.**

Dormitory	Registration Location	Procedure
Bongsa, Hwamok	On 1st floor of resident counter of each dormitory	Consent to move in(Resident consent form) ▶ Submission of move-in documents ▶ Registration of hand blood vessels
Cheomseong	On the 2nd floor of BTL office of Building 1-dong	Consent to move in(Resident consent form) ▶ Submission of move-in documents ▶ Receive the room key(management office)
Myungyui	On the basement 1st floor of management office	Consent to move in(Resident consent form) ▶ Submission of move-in documents ▶ Receive the room key(management office)

※ Please note that **move-in procedures may be subject to change** depending on the COVID-19 situation. In the event of any changes, **information will be provided on the dormitory website**, so please note that.

H. Cancellation of Residence

- A) **Before opening date:** If you apply for “입주취소” at the menu of "입주신청" at [dormt.knu.ac.kr] by **2023. 12. 22.(Fri) 16:00**, you can get a full refund
- B) **After opening date:** If you apply for “퇴관” at the tab of "중도퇴관" at the menu of "관생기본정보조회" at [dormt.knu.ac.kr], you will get a refund according to the refund policy.
 - ※ **Note!!** For refund, you need **your own Korean account** number.

3 Notice and Other Guidance

○ Notice

- 1) Due to **the unstable operation** of the next-generation integrated information system of the dormitory, large and small **obstacles** may occur in the moving-in process such as application, payment, and room assignment. We ask for your generous understanding of all applicants
- 2) According to **the principle of operating a double room during vacation**, if **only one person resides in the room**, it may be **changed to other room when assigned.**
- 3) As **the construction of the 3rd BTL dormitory (near formerly Geongji-gwan, Hyupdong-gwan, and Munhwa-gwan)** proceeds, it is expected that many inconveniences such as noise, dust, vibration, and traffic inconvenience will occur in **the vicinity of dormitory(Sungshil · Bongsa · Jilri · Hwamok-gwan).**
- 4) Check your health status by yourself. If you have any suspected symptoms of COVID-19, please take a RAT test and a negative result must be confirmed before moving in.
- 5) Due to the construction of the new dormitory, **the pedestrian path in front of the Jilri-gwan, Bongsa-gwan, and Hwamok-gwan is narrow**, so it may take a considerable amount of time to enter and exit the vehicle. (**No parking** in front of the Jilri-gwan, Bongsa-gwan, and Hwamok-gwan, the **vehicles must leave immediately after a temporary stop if you want to unload luggage.**)
- 6) There is a risk of safety accidents due to the entry and exit of various construction vehicles and heavy construction

equipment around the construction site, so refrain from access to the construction site and from pass nearby.

- 7) Scheduled power outage for routine inspection of the electrical facilities at Sangyeok-dong campus on **December 24th (Sun.) from 08:00 to 18:00.**
- 8) **Some floors of Cheomseong-gwan** may require room relocations according to the plans for incoming residents.

○ Cautious and Other Guidance

- A. All residents must check, understand, and comply with Kyungpook National University dormitory regulations and living rules, and must participate in the dormitory orientation conducted after move-in (imposition of penalty points if absent).
- B. All residents must comply with **personal quarantine rules**(recommended to wear an indoor mask, wash hands, keep distance, etc) during the period of residence.
- C. If additional documents are required after moving in the dormitory, you must cooperate with it.
- D. Graduate, undergraduates, and international students may be assigned together, and **it is not allowed to enter other dormitory or rooms. It is not allowed to enter other dormitory or rooms.**
- E. If the resident qualifications were falsely stated or if a change occurs in academic record (withdrawal, graduation, etc.) after move-in, you must voluntarily leave the dormitory immediately, and if caught, you will be forced to leave.
- F. Please **update your personal information**(address, contact information, etc.) **immediately** as notice of dormitory may be sent to the **contact information on the integrated information system.**
- G. There is not enough space in the parcel room, so **please cooperate to receive your parcels directly.** The administration office does not accept parcels instead.
- H. Use of **public facilities** may be restricted depending on the COVID-19 epidemic situation. (e.g. Physical fitness room, reading room, PC room, etc.)
- I. **Adjustment of the opening schedule**(postponement, extension, reduction, etc.) or **change of dormitory building or room may occur arbitrarily** depending on COVID-19 and other circumstances, and **residents must cooperate with this.**
- J. Depending on the infectious disease management guidelines, **temporary quarantine may be conducted** in some dormitories.
- K. Other Inquiries

Dormitory Administration office (Jilri-gwan)	(053)950-6681~2	Dormitory Administration office (Cheomseong-gwan)	(053)950-4045
		Cheomseong · Myungyui BTL Operation office	(053)940-0231
Dormitory Website	http://dorm.knu.ac.kr	Dormitory e-mail	housing@knu.ac.kr
Dormitory Address	○○-gwan, Kyungpook Univ. Dormitory, 80 Daehakro, Buk-gu, Daegu, Korea		
Myungyui-gwan Address	Myungyui-gwan, 16, Dongseong-ro 4-gil, Jung-gu, Daegu, Korea		
[Dormitory Assistant Staff Contacts] ※ Working hours: everyday 21:00~24:00			
Bongsa(D)	Hwamok(F)	Cheomseong(I)	Myungyui(J)
950-4064	950-4066	(M) 940-0206 (F) 940-0207	661-0321

Dean of Kyungpook National University Dormitory

