

# Guide to Procedures Moving out for Spring Semester & Moving In for Summer Vacation Dormitory in 2023

- We are recruiting residents for the 2023 summer vacation dormitory as follows. Depending on the COVID-19 situation, the operation of the dormitory may be **arbitrarily changed or reduced (change of schedule, assigned dormitory building or room, closure, etc.)**.
- Please be sure to read the notice before applying, and we inform you that the applicant is responsible for any disadvantages caused by ignorance of this notice.
- Due to the change in the academic calendar, **the temporary residency(6. 21. Wed.)** will be implemented, please be aware of the related notice in advance. ※ Uploaded a notice on 6. 1. (Thur.)

## 1. Guide to leaving the dormitory for the Spring semester in 2023

A. Subject: All residents of the dormitory for the Spring semester

B. Check-out deadline: **Until 2023. 6. 20.(Tue.) 12:00**(Myungyui-gwan: **Until 7. 15.(Sat.) 12:00**) ※ **Be sure to follow the deadline**

C. Guidance by check-out type

- 1) **Those who are Leaving\* The Spring Semester**: **The room must be cleaned and all luggage taken out by the check-out deadline, and all drawers must be opened before leaving.**

\* e.g.) Resident of Cheomseong-gwan 101(1) in the Spring semester does not move in during summer vacation ▶ Leave immediately

- 2) **Those who need to stay during a temporary residence period(6. 21. Wed.)\* because of final exams or etc. among residents who leave the Spring semester**

: Until 6. 21. (Wed.) 12:00 (After payment)

\*Please read the notice 'Guide to Temporary Residency for Spring Semester Dormitory'(Uploaded on 6. 1. Thur.)

- 3) **Those who are moving in for Summer vacation among the residents of Spring semester (remaining residents)**

: Only those who have **registered for move-in in advance and temporary residency(mandatory)** can **continue to live** during summer vacation without move-out. \*Please read the notice 'Guide to Temporary Residency for Spring Semester Dormitory'(Uploaded on 6. 1. Thur.)

Advance Move-in Procedure			Pre-registration Time	Advance Moving Time	Pre-registration Place
The residents of Spring Semester Dormitory	Residents remaining in the same room**	Summer vacation Bongsu·Hwamok	6. 20.(Tue.) 22:00 ~ 24:00 6. 21.(Wed.) 09:00 ~ 12:00	–	Assistant Room
		Summer vacation Cheomseong	6. 20.(Tue.) 22:00 ~ 24:00	–	Assistant Room
			6. 21.(Wed.) 09:00 ~ 12:00		BTL Operator Office
		[Caution] After completing the cleaning(organization) of the room by the deadline, you must register in advance to stay. There are no exceptions to the cleaning(organization) of the room, even for those who keep staying in the same room as spring semester			
	Residents moving to another room***	Summer vacation Bongsu·Hwamok	6. 20.(Tue.) 22:00 ~ 24:00 6. 21.(Wed.) 09:00 ~ 12:00	6. 21.(Wed.) 12:00 ~ 15:00	Assistant Room
		Summer vacation Cheomseong	6. 21.(Wed.) 09:00 ~ 12:00		BTL Operator Office
[Caution] After completing the cleaning(organization), opening all drawers and taking out all your belongings of the current room by deadline, after that, you must register in advance to the newly assigned room and move your luggage during the room moving time (6. 21.(Tue.) 12:00 ~ 15:00)					

\*\* e.g.) Residents remaining in the same room: Resident of Cheomseong-gwan 2701(1) in the Spring Semester

▶ Assigned to Resident of Cheomseong-gwan 2701(1) in the Summer Vacation

\*\*\* e.g.) Residents of moving to another room: Resident of Cheomseong-gwan 2701(1) in the Spring Semester

▶ Assigned to Cheomseong-gwan 2711(1) in the Summer Vacation

**D. Room Inspection: 2023. 6. 21.(Wed.) 15:00~18:00**

- 1) On the day of check-out, **a thorough inspection of the room will be carried out**, and all those subject to check-out(moving) must **clean their own dormitory room, take out all their belongings**. **The remaining baggage can be disposed** by housing office (when you check-out, all drawers must be open)
  - **In case of poor cleaning in the area for common use** in the room (Hyangto: living room, indoor toilet, shower room, etc., Cheomseong·Myungyui: indoor toilet, shower room), high penalties are imposed on all members of the household (**shared responsibility**)
  - Recognize that poor cleaning of the room and not taking out personal belongings are **acts that cause considerable damage to the next moving-in students**.
- 2) During the inspection of the room, if **the condition of tidying, arranging and cleaning is poor, the next semester's move-in may be canceled** due to the imposition of high penalty points, and in case of **damage or loss of the dormitory assets** such as various facilities and furnishings, **compensation must be made**.
- 3) When leaving the room for check-out inspection, you **must bring personal valuables** and leave the room and be aware that **you are responsible for the loss**.
- 4) It is expected that **many people will move** on the day of check-out, so take **special care** not to cause **any loss** of luggage while moving (**the person is responsible for the loss**)

## 2. Guide to moving-in procedures for the Summer vacation dormitory

**A. Opening period:**

Section	Opening Period			
	Period	Days	Cafeteria	
<b>Type A</b> (Whole Summer Vacation)	2023. 6. 22.(Thur.) 12:00 ~8. 26.(Sat.) 12:00 (Myungyui-gwan: 2023. 7. 16.~8. 26.)	66 days (42 days)	Cheomseong-gwan	2023. 6. 22.(Thur.) Dinner ~8. 25.(Fri.) Dinner
<b>Type B</b> (Summer Seasonal Semester)	2023. 6. 22.(Thur.) 12:00 ~7. 15.(Sat.) 12:00	24 days	Cheomseong-gwan	2023. 6. 22.(Thur.) Dinner ~7. 14.(Fri.) Dinner

※ Cafeteria operation may be suspended or changed due to COVID-19 and other circumstances, so it is recommended to eat according to the number of meals selected so that there is no disadvantage in refunding food expenses in the future.

**B. Subject:** Those who selected for the Summer vacation dormitory residents

**C. Restriction on Occupancy:** Even if you are confirmed as a successful dormitory resident, you will not be able to move in if one or more of the following restrictions apply.

If it is judged ineligible **in the document review** at the moment of moving in, **the selection will be canceled** and the dormitory fee paid will be refunded according to the refund policy.

- 1) Those who received disciplinary action from the dormitory(including those with high penalty point and those who were forced to leave the dormitory in 2023)
- 2) Contagious disease patients and carriers
- 3) Students who are not currently enrolled or are not on leave of absence or who do not postpone graduation (except exchange students and trainees commissioned by institutions)

**D. Announcement for Assigned Room:** 2023. 6. 20.(Tue.) 22:00~, [[dormt.knu.ac.kr](http://dormt.knu.ac.kr) ▶ 입주신청-배정]

※ Announcement time may change depending on the situation(scheduled to be re-informed upon change).

**E. Move-in Period:** 2023. 6. 22.(Thur.) 12:00~18:00, 6. 23.(Fri.) 09:00~18:00(2 days)

※ Those eligible for occupancy must **move in within the designated move-in period**, those who will move in after the move-in period **must submit the 「Delayed Move-in Application」** to the dormitory by email (housing@knu.ac.kr) **by 6. 19.(Mon.)**. For related forms, refer to 「**Application Form**」 on the dormitory website(dorm.knu.ac.kr)

F. **Move-in Documents:** Absolutely impossible to move in **if you do not submit the move-in documents without exception.**

1) **1 Original copy of Chest X-ray examination report**(check for tuberculosis)

- Valid only for results **issued in English or Korean** that have been tested **within two months** from the expected date of move-in.

▶ Students who continue to reside from the spring semester to summer vacation do not need to submit.

2) **Residence Consent Form (based on move-in date)**

- For related forms, download **the latest version (v20232)** from the 「신청양식」 section on the dorm website (dorm.knu.ac.kr), fill it out the form as of the day of move-in and submit it.

3) **Check the installation of the Kyungpook National University dormitory app**

- Pre-installation is required for smooth move-in procedures on the day of move-in.

※ How to install the dormitory app: Search for '경북대학교 생활관(Kyungpook National University Dormitory)' in Play Store (Android) or App Store (iOS) and install it

※ We inform you that the applicant is responsible for any disadvantages caused by the not installation of the dormitory app.

4) **Note:** As the COVID-19 situation is flexible, you may be asked to submit additional documents later, so be sure to **update your contact information** in the integrated information system and **check the dormitory website from time to time.**

G. **Move-in procedure:** Only the residents are allowed to move their luggage (**No access for outsiders-no family members as well**), and if you have contact with COVID-19 confirmed cases or have suspected symptoms, it is strongly **recommended to wear a mask.**

※ The move-in procedure can be changed depending on the COVID-19 situation, and if it changes, it will be notified on the website of the dormitory.

1) **Bongsa-Hwamok-gwan:** On 1st floor of resident counter of each dormitory

- Consent to move in(Resident consent form) ▶ Submission of move-in documents ▶ Registration of hand blood vessels

2) **Cheomseong-gwan:** On the 2nd floor of operator office of Building 1-dong

- Consent to move in(Resident consent form) ▶ Submission of move-in documents ▶ Receive the room key(management office)

3) **Myungyui-gwan:** On the basement 1st floor of management office of Myungyui-gwan

- Consent to move in(Resident consent form) ▶ Submission of move-in documents ▶ Receive the room key(management office)

H. **Cancellation of Residence**

A) **[Before opening date]** If you apply for “입주취소” at the menu of “입주신청” at [[dormt.knu.ac.kr](http://dormt.knu.ac.kr)] by **June 21st(Wed) 16:00**, you can get a full refund

B) **[After opening date]** If you apply for “퇴관” at the tab of “중도퇴관” at the menu of “관생기본정보조회” at [[dormt.knu.ac.kr](http://dormt.knu.ac.kr)], you will get a refund according to the refund policy.

※ **Note!!** For refund, you need **your own Korean account** number.

I. **Notification**

1) Due to **the unstable operation** of the next-generation integrated information system of the dormitory, there may be **obstacles** may occur in the moving-in process such as application, payment, and room assignment. We ask for your generous understanding of all applicants.

2) According to **the principle of operating a double room** during vacation, if **only one person resides** in the room, it may **be changed to other room** when assigned.

3) Due to **the construction of new dormitories in the vicinity of Sungshil-Bongsa-Jilri-Hwamok-gwan**, many **inconveniences such as noise, dust, vibration, and traffic inconvenience are expected**, so please refer to it for your move-in plan.

- Due to the construction of the new dormitory, **the pedestrian path in front of the Jilri-gwan and Bongsa-gwan is narrow**, so it may take a considerable amount of time to enter and exit the vehicle. (**No parking** in front of the Jilri-gwan and Bongsa-gwan, the **vehicles must leave immediately after a temporary stop if you want to unload luggage.**)

- **There is a risk of safety accidents** due to the entry and exit of various construction vehicles and heavy

construction equipment around the construction site, so **refrain from access to the construction site and from pass nearby.**

- 4) **Adjustment of the opening schedule(postponement, extension, reduction, etc.) or change of dormitory building or room may occur arbitrarily** depending on COVID-19 and other circumstances, and **residents must cooperate with this.**

### 3. Cautious and other Guidance

- A. All residents must check, understand, and comply with Kyungpook National University dormitory regulations and living rules, and must participate in the dormitory orientation conducted after move-in (imposition of penalty points if absent).
- B. All residents must comply with **personal quarantine rules(According to Korean government's quarantine guidelines)** during the period of residence.
- C. If additional documents are required after moving in the dormitory, you must cooperate with it.
- D. Graduate, undergraduates, and foreigners may be assigned together, and **it is not allowed to enter other dormitory or rooms.**
- E. If the resident qualifications were falsely stated or if a change occurs in academic record (withdrawal, graduation, etc.) after move-in, **you must voluntarily leave the dormitory immediately**, and if caught, you will be forced to leave.
- F. Please **update your personal information(address, contact information, etc.) immediately** as notice of dormitory may be sent to the **contact information on the integrated information system.**
- G. There is not enough space in the parcel room, so **please cooperate to receive your parcels directly.** The administration office does not accept parcels instead.
- H. Use of public facilities may be restricted depending on the COVID-19 epidemic situation. (e.g. Physical fitness room, reading room, PC room, etc.)
- I. **Adjustment of the opening schedule(postponement, extension, reduction, etc.) or change of dormitory building or room may occur arbitrarily** depending on COVID-19 and other circumstances, and **residents must cooperate with this.**
- J. Depending on the COVID-19 situation, **temporary quarantine may be conducted** in some dormitories.
- K. Other Inquiries
- Administration office of dormitory  
Jilri-gwan: (053)950-6681~2 / Cheomseong-gwan: (053)950-4045
  - The operator of BTL Dormitory  
Cheomseong-Myungyui-gwan: (053)940-0231
  - Dormitory Website: <http://dorm.knu.ac.kr> / Dormitory e-mail: [housing@knu.ac.kr](mailto:housing@knu.ac.kr)
  - Dormitory Address: ○○-gwan, Kyungpook Univ. Dormitory, 80 Daehakro, Buk-gu, Daegu, Korea  
(Myungyui-gwan: Myungyui-gwan, 16, Dongseong-ro 4-gil, Jung-gu, Daegu, Korea)
  - Dormitory Assistant Staff(everyday 21:00~24:00)

Bongsa(D)	Hwamok(F)	Cheomseong(I)	Myungyui(J)
950-4064	950-4066	M)940-0206 F)940-0207	661-0321

Dean of Kyungpook National University Dormitory

