

Guide to Procedures Moving out for Spring Semester & Moving In for Summer Vacation Dormitory in 2024

- Depending on the situation, the operation of the dormitory may be **arbitrarily changed or reduced (change of schedule, assigned dormitory building or room, closure, etc.)**.
- Please be sure to read the notice before applying, and we inform you that the applicant is responsible for any disadvantages caused by ignorance of this notice.

1 Guide to leaving the dormitory for the Spring semester in 2024

A. Subject: All residents of the dormitory for the Spring semester

B. Check-out deadline: Until 2024. 6. 25.(Tue.) 12:00(Myeongui·Seonui-gwan: Until 7. 13.(Sat.) 12:00)

※ Be sure to follow the deadline

C. Guidance by check-out type

1) *Those who are Leaving* The Spring Semester

- Dormitory(Bongsa,Hwamok): **The room must be cleaned and all luggage taken out** by the check-out deadline, and **all drawers must be opened** before leaving.
- BTL Dormitory(Cheomseong,Myeongui,Nuri): Follow the move-out procedures as announced by the operation office

* e.g.) Resident of Nuri-gwan 1101(1) in the Spring semester does not move in during summer vacation ► Leave immediately

* **Unauthorized residence will result in penalty points** following a room inspection

2) Those who are moving in for Summer vacation among the residents of Spring semester (remaining residents)

* Residents moving to a new room in the BTL dormitory need to visit the operation office for moving procedures (including key changes).

* Residents staying in their current room can continue to live without any additional check-in procedures.

D. Advanced Move-in Procedure

Advanced Move-in Procedure			Pre-registration&Room transfer Time	Pre-registration Place
The residents of Spring Semester Dormitory	[Residents remaining in the same room] Spring semester room = Summer assigned room	Dormitory · BTL Dormitory	-	-
	[Residents moving to another room] Spring semester room ≠ Summer assigned room	Dormitory (Bongsa · Hwamok) BTL Dormitory (Cheomseong · Nuri)	2024. 6. 25.(Tue.) 13:00~17:00	BTL Operation Office

E. Room Inspection

1) Cleaning inspection for those* moving out after the spring semester

2024. 6. 24.(Mon.) 20:00~22:00, (Reinspection) 22:00~23:00

* Checkout Residents, Room Transfer

- A thorough cleaning inspection will be conducted. **Residents who are exiting or transferring must clean their rooms thoroughly** and ensure their rooms are ready for checkout.
- During the cleaning inspection, **residents must remain in their rooms**. If the cleaning is insufficient, **the inspector may request a re-cleaning**, and the resident must undergo a reinspection. If the final inspection is still inadequate (or not conducted), **a penalty of 5 points will be imposed**.
- **Cleaning Scope: Shared areas** within the unit (Cheomseong·Myeongui·Nuri: indoor toilet, shower room), **If cleaning is inadequate**, all residents in the unit will receive penalty points (**shared responsibility**)
- During the cleaning inspection of the room, if the condition of tidying, arranging and cleaning is poor, the next

semester's move-in may be canceled, and in case of damage or loss of the dormitory assets such as various facilities and furnishings, compensation must be made.

2) **Room inspection for those moving out after the spring semester**: 2024. 6. 25.(Tue.) 20:00~23:00

- When leaving the room for check-out inspection, you **must** bring personal valuables and leave the room and be aware that **you are responsible for the loss**.
- Please be extra cautious to avoid any loss of belongings during the move. (Any loss is the resident's responsibility)

2 Guide to moving-in procedures for the Summer vacation dormitory

A. Opening period:

Section	Opening Period		
	Period	Days	Cafeteria
Type A (Whole Summer Vacation)	2024. 6. 26.(Wed.) 12:00 ~ 2024. 8. 31.(Sat.) 12:00 [Myeongui · Seonui] 2024. 7. 14.(Sun.) 12:00 ~ 8. 31.(Sat.) 12:00	67days (49days)	Cheomseong
			Nuri
			Boram
Type B (Summer Seasonal Semester)	2024. 6. 26.(Wed.) 12:00 ~ 2024. 7. 20.(Sat.) 12:00	25days	Cheomseong
			Nuri
			Boram

※ **The operation of the restaurant may be suspended** depending on other situations, eating is recommended according to the number of total meals so that there will be no disadvantage in refunding food expenses later.

B. **Subject**: Those who selected for the 2024 summer vacation dormitory residents

C. **Restriction on Occupancy**: Even if you are confirmed as a successful dormitory resident, you will not be able to move in if one or more of the following restrictions apply.

If it is judged ineligible in the document review at the moment of moving in, **the selection will be canceled** and **the dormitory fee paid will be refunded according to the refund policy**.

- 1) Those who received disciplinary action from the dormitory(including those with high penalty point and those who were forced to leave the dormitory in 2024)
- 2) Contagious disease patients and carriers
- 3) Students who are not currently enrolled or are not on leave of absence or who do not postpone graduation (except exchange students and trainees commissioned by institutions)

D. **Announcement for Assigned Room**: 2024. 6. 24.(Mon.) 12:00~, [dormt.knu.ac.kr] ▶ 입주신청-배정]

※ Announcement time may change depending on the situation(scheduled to be re-informed upon change).

E. **Move-in Period**: 2024. 6. 26.(Wed.) 12:00 ~ 6. 28.(Fri.) 18:00

* [Move-in Hours] 09:00-18:00 (excluding lunch break 12:00-13:00) ※ On June 26 (Wed.), move-in starts at 12:00.

Eligible residents must **move in within the designated move-in period**, those who will move in after the move-in period **must submit the 「Delayed Move-in Application」** to the dormitory by email (housing@knu.ac.kr) **by 6. 25.(Tue.)**. For related forms, refer to 「Application Form」 on the dormitory website(dorm.knu.ac.kr).

F. **Move-in Documents**: Absolutely impossible to move in **if you do not submit the move-in documents without exception**.

- 1) 1 Original copy of Chest X-ray examination report(check for tuberculosis)
 - Valid only for results **issued in English or Korean** that have been tested **within two months** from the expected date of move-in.
 - ▶ Students who continue to reside from the spring semester to summer vacation do not need to submit.
- 2) Check the **installation of the Kyungpook National University dormitory app**
 - Pre-installation is required for smooth move-in procedures on the day of move-in.
 - ※ How to install the dormitory app: Search for '경북대학교 생활관(Kyungpook National University Dormitory)' in Play Store (Android) or App Store (iOS) and install it
- 3) **Note**: Depending on the situation, additional documents may be requested later, so please make sure to **update your contact information** within the dormitory information system and **check the dormitory website regularly**.

G. Move-in procedure:

Only the residents are allowed to move their luggage (No access for outsiders—no family members as well)

Dormitory	Registration Location	Procedure
Bongsa, Hwamok	Entrance Reception on the 1st floor	Submission of move-in documents ▶ Registration of hand blood vessels
Cheomseong	Cafeteria on the basement 1st floor	Submission of move-in documents ▶ Registration of hand blood vessels ▶ Receive the room key(management office)
Myeongui	Management office on the basement 1st floor	Submission of move-in documents ▶ Receive the room key(management office)
Nuri, Seonui	Entrance Reception on the 1st floor	Submission of move-in documents ▶ Receive the room key ▶ Registration of hand blood vessels

※ **Instructions for Free Parking Registration upon Move-in:** Scan the **QR code** attached to each dormitory building and register your vehicle.

※ The location and procedure for dormitory registration may vary depending on the circumstances

H. Cancellation of Residence

- 1) **Before opening date:** If you apply for “입주취소” at the menu of "입주신청" at [dormt.knu.ac.kr] by **2024. 6. 25.(Tue.) 16:00**, you can get a full refund.
- 2) **After opening date:** If you apply for “퇴관” at the tab of "중도퇴관" at the menu of "관생기본정보조회" at [dormt.knu.ac.kr], you will get a refund according to the refund policy.
 ※ **Note!!** For refund, you need **your own Korean account** number.

3 Notice and Other Guidance

○ Notice

- 1) Due to the revision of the dormitory regulations, the dormitory information system has been updated. However, in cases where penalty points are eligible for the lifting of occupancy restrictions post-revision, there may be disruptions in the occupancy process due to system instability. In the event of any disruptions, please contact the dormitory administration office for assistance.
- 2) Disruptions in the occupancy process, such as application, payment, and room assignment, may occur. We kindly ask for your understanding and patience. (Schedule changes may occur)
- 3) According to **the principle of operating a double room** during vacation, **if only one person resides in the room, it may be changed to other room when assigned.**
- 4) Prior to moving into the dormitory, it is essential for residents to confirm their own health status. In cases where there are suspected symptoms of infectious diseases, residents are strongly advised to undergo testing and receive a negative confirmation before moving in.
- 5) Due to **the construction of new elevators in the Hwamok-gwan and Bongsa-gwan**, noise and vibrations within the facilities are expected to occur. Please take this into consideration when planning your occupancy.
- 6) **Some floors of Cheomseon-gwan, and Nuri-gwan** may require room relocations according to the plans for incoming residents.
- 7) **[Mandatory]** Dormitory notices are provided **through the dormitory app**, so **all residents must install the Kyungpook National University dormitory app.**
 ※ **(Installation and usage instructions)** Refer to the notice on the dormitory website

○ Cautious and Other Guidance

- A. All residents must check, understand, and comply with Kyungpook National University dormitory regulations and living rules, and must participate in the dormitory orientation conducted after move-in (imposition of penalty points if absent).
- B. All residents must comply with **personal quarantine rules**(recommended to wear an indoor mask, wash hands, keep distance, etc) during the period of residence.
- C. If additional documents are required after moving in the dormitory, you must cooperate with it.
- D. Graduate, undergraduates, and international students may be assigned together, and **it is not allowed to enter other dormitory or rooms.**
- E. If the resident qualifications were falsely stated or if a change occurs in academic record (withdrawal, graduation, etc.) after move-in, you must voluntarily leave the dormitory immediately, and if caught, you will be forced to leave.

- F. Please **update your personal information(address, contact information, etc.) immediately** as notice of dormitory may be sent to the **contact information on the dormitory information system**.
- G. There is not enough space in the parcel room, so **please cooperate to receive your parcels directly**. The administration office does not accept parcels instead.
- H. Use of **public facilities** may be restricted depending on the situation. (e.g. Physical fitness room, reading room, etc.)
- I. **Adjustment of the opening schedule(postponement, extension, reduction, etc.) or change of dormitory building or room may occur arbitrarily** depending on other circumstances, and **residents must cooperate with this**.
- J. Depending on the infectious disease management guidelines, **temporary quarantine may be conducted** in some dormitories.
- K. 3rd BTL (Boram-Seonui-gwan): Due to construction, there may be facility-related inconveniences such as dust and repairs.
- L. Seonui-gwan: Please be advised that common utility fees may be slightly higher due to the small number of residents.
- M. Other Inquiries ✳ Please be sure to include the area code '053'

Dormitory Administration office (Boram-gwan)	053-950-6681, 053-950-6682	Dormitory Administration office (Cheomseong-gwan)	053-950-4045			
Dormitory Administration office (Nuri-gwan)	053-950-4048	Cheomseong · Myeongui BTL Operation office	053-940-0231			
Nuri BTL operation office	053-714-3000	Boram-Seonui BTL Operation office	053-714-2600			
Dormitory Website	http://dorm.knu.ac.kr	Dormitory e-mail	housing@knu.ac.kr			
Dormitory Address	(Daegu Campus) ○○-gwan, Kyungpook Univ. Dormitory, 80 Daehakro, Buk-gu, Daegu, Korea (Myeongui) Myeongui-gwan, 16, Dongseong-ro 4-gil, Jung-gu, Daegu, Korea (Seonui) Seonui-gwan, 90, Chilgokjungang-daero 136-gil, Buk-gu, Daegu					
[Dormitory Assistant Staff Contacts] ※ Working hours: everyday 20:00~23:00 “Area code 053 + Assistant Staff Office Number”						
Bongsa	Hwamok	Cheomseong	Myeongui	Nuri	Boram	Seonui
950-4064	950-4066	(M) 950-0206 (F) 950-0207	661-0321	(M) 714-3606 (F) 714-3607	(M) 714-2621 (F) 714-2622	714-2421

Dean of Kyungpook National University Dormitory

